

Faculty Webpage Requirements

Teacher Home Page Requirements:

1. Name, school phone, school email and job title
2. Photo—please use a school setting picture such as your ID badge picture
3. Degrees and educational experience/background
4. Professional memberships, service to the organizations-offices held, etc. – Sell yourself as a professional.
5. Extra Curricular Assignments
6. Daily schedule – See note below
7. Links to Family Access – MAKE SURE YOURS WORKS. Also encourage parents to use it.
8. A short narrative about teacher’s interests, family, or interesting tidbit or quote can be used but is not required.
9. Other resources that you feel will be beneficial to students, staff or community
10. HS teachers should have a link for each course with syllabus, curriculum documents, and other classroom resources or links.

Please do not include personal content such as pictures of your family, pets, etc.—this is a professional web page. This is a wonderful opportunity to display your educational expertise and continued commitment to quality teaching and learning.

Notes on Schedule - MS/HS teachers should have their period by period schedule. They should also include a “best times” to contact section including their teacher workday times. BES teachers should have a specials schedule that will let parents know what specials their kids have and when and also when the teacher is available for contact.

Note on Student Pictures, Names, and Work – A list will be furnished to staff indicating which students can and/or cannot have these things published to the website. It is the staff members’ responsibility to review that list and ensure publishing is not prohibited. Student work should at least meet minimum passing standards prior to posting. Please do not post any reference to quality (or lack of) with the student work.

Note to SWD staff - Due to confidentiality concerns please avoid any depiction of student names or photos that would breach the confidential status as students with disabilities. Please consult with Pupil Services Director if you have questions or concerns.